

Dear \_\_\_\_\_,

You have been recommended to the Homework Center to improve your homework quality/consistency and to develop better study habits.

The Homework Center is scheduled Monday - Thursday after school from 3-4 pm in room 109B and students can be assigned any combination of days. **You must stay the entire hour**, so please bring enough work to stay busy the entire time. Once you have completed your assignments, you can use extra time to study, organize notebooks, create flash cards and the like.

We also encourage you to attend extra help with your classroom teacher first to answer any questions that you may have to assist you on the work you will be doing at the HWC. However, we do require that you **first check in at the Homework Center** before you go and bring a pass when you return.

The purpose of the HWC is to develop better habits and promote organization as it relates to your school assignments. In doing so, you will achieve higher grades and be more successful in class. If your teachers notice that you are missing assignments in the future or if you find yourself falling behind, you may be recommended or ask to be assigned back to the Homework Center.

I hope you find the Homework Center a useful tool in helping you be the best student you can be. Your teachers are always available at some point in the day to give you guidance and support.

*Please sign below and return to the Homework Center staff.*

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_